

**COMMITTEE MEMBERS PRESENT:** M. Gleason, S. Havn, D. DeGroot

**COMMITTEE MEMBERS ABSENT:** None

**VILLAGE BOARD MEMBERS PRESENT:** J. Hewitt, R. McCluskey

**STAFF IN ATTENDANCE:** K. Wahlen, T. Gayhart, T. Zarzecki, T. Beyer, S. Stearns

**1. Roll Call**

The meeting was called to order at 9:00 a.m. by **D. DeGroot**.

**2. Public Comment**

None

**3. Approval of Minutes - June 18, 2014 Finance/Legal/License Meeting**

Motion by **Havn** to approve the June 18, 2014 Finance/Legal/License Minutes; seconded by **Gleason**. **DeGroot** abstained because he was absent from that meeting. Motion carried (2-0).

**Gleason** has been researching abstentions, and a trustee may not have to abstain if not present at the meeting, as it was his impression that the trustee is voting on the minutes provided. He will report back when he is finished with the research.

**Havn** requested they go out of order and discuss item 5 There were no objections.

**5. Amend Code of Ordinance Section 78-101: Add arterial STOP Signs on Raintree Lane to stop northbound and southbound traffic at Heritage Avenue; Jamestown V Homeowners Association.**

**Beyer** stated that it was recommended by the Public Works Committee and the Village engineer to approve the recommendation to amend ordinance Section 78-101 to stop northbound and southbound traffic on Raintree Lane at Heritage Avenue with associated expenses related to adding signs allocated to account 100-53-53300-537300. **Havn** moved for approval as read; seconded by **Gleason**; unanimously approved.

**4. AT&T Tower Agreement**

**Wahlen** has not heard back from AT&T Legal Department that they have accepted. Atty. Gheary was consulted on this agreement. There are a couple minor issues AT&T has not confirmed, and they have not notified us of the on-call person for AT&T. If there are any substantial changes to the agreement, he will bring it back to the Finance/Legal/ License Committee before it goes to the Board for approval. **Gleason** moved to accept as stated by the Administrator, the Tower Lease Agreement with new Cingular Wireless PCS LLC AT&T, as drafted; **Havn** seconded the motion.

Discussion – **GLEASON** stated that cell towers will eventually go away, so we might as well receive revenues for a time. He stated there is no “fall radius” as towers are built to collapse. Also, **Wahlen** clarified that AT&T has the right to hang other equipment from other providers on the tower without our consent, but we will get back 25% from any provider hanging on the tower. Any provider must also adhere to the original conditions of the agreement with AT& T.

Motion carried.

**6. Revision of Meeting Related Ordinances; Section 2-41, Titled “Composition; Election; Term of Office;” Section 2-43, Titled “Meetings,” and Section 2-46, Titled “Conduct of Deliberations”**

Sections 2-41, 2-43 and 2-46 of the Village’s meeting-related ordinances require updating to remove conflicts and provide clarity with how Village meetings are to be conducted. The revision, reviewed by Attorney Tim Pruitt, clarifies the ordinance and provides a clear working structure for Village Board meetings. It allows the president to control the meeting. Mr. Pruitt will present it to the Board.

**Gleason** moved to accept the proposal to clean up the ordinances with regard to revision of Meeting Related Ordinances; Section 2-41, Titled "Composition; Election; Term of Office;" Section 2-43, Titled "Meetings," and Section 2-46, Titled "Conduct of Deliberations," which was reviewed by the Village Attorney. **Havn** seconded the motion.

Discussion: **Havn** questioned the section on Public Comment. **Gleason** clarified that during Public Comment, a speaker can talk about any item on the agenda or not, for three minutes, with the Board not to respond. However, during consideration of an agenda item, the presiding officer may ask a member of the public for input or new information. Also, an amended ordinance must be first brought before the Village Board for discussion, then voted on at a subsequent meeting. Motion carried

Motion by **Gleason** to suspend the rules and take under consideration, item 8; **Havn** seconded.

**8. Review Various Licenses**

The Finance/Legal/License Committee will grant and issue the following new operator licenses for July 16, 2014 – June 30, 2015, as posted and provided by the Village Clerk. **Havn** moved to approve the new operator licenses for July 16, 2014 – June 30, 2015 as listed, with the exception of Gage Deschler and Mary Rodriguez as recommended by the police department. **Gleason** seconded; motion carried.

**7. Springbrook Update**

Finance Director **Gayhart** updated the Board on Springbrook. They are currently working on the reconciliation from when we transitioned from NDS to Springbrook. She clarified it is not the software, but the auditors who determine what they want done regarding expenditures. Heidi is now implementing the payroll part of the software. Vicky and Terry are going to a seminar. **Gayhart** is hopeful that some staff will enter budgets on line.

**9. Reports/Committee-Staff**

None

**10. Adjourn**

Motion to adjourn, at 9:50 a.m., by **Havn**; seconded by **Gleason**; unanimously passed.

**Adjourn**-Motion by **S. Havn** to adjourn at 9:52 am. Motion seconded by **M. Gleason**. Motion carried (3-0).